

Churchill Cemetery Inc.

Contractor Vehicle Access and Heavy Equipment Policy

Policy No. CC-OP-2026-01

Effective Date: April 25, 2026

Issued By: Churchill Cemetery Inc., Licensed Cemetery Operator

1. Purpose

This policy establishes mandatory requirements governing contractor vehicle access, heavy equipment use, and machinery operations within Churchill Cemetery in perpetuity.

The purpose of this policy is to:

- * Protect the structural integrity of the adjacent designated heritage building and its foundation.*
- * Prevent damage to cemetery roads, burial lots, monuments, and infrastructure.*
- * Mitigate risks associated with the sandy and load-sensitive subgrade conditions on site.*
- * Regulate contractor access in a manner consistent with the cemetery's approved by-laws, the Funeral, Burial and Cremation Services Act, 2002, and the oversight framework of the Bereavement Authority of Ontario (BAO).*

This policy supplements and operationalizes the cemetery's by-laws and shall be binding on all contractors, monument dealers, vault providers, concrete service providers, funeral service vendors, and subcontractors entering the property.

2. Scope

This policy applies to all third parties performing work or delivering materials within cemetery grounds, including but not limited to:

- * Monument contractors
- * Vault suppliers
- * Excavation contractors
- * Concrete and foundation contractors
- * Funeral service vendors
- * Delivery vehicles
- * Subcontractors using mechanized equipment

3. Operator Authority

The Cemetery Operator maintains full authority over vehicular traffic and machinery operations on cemetery grounds.

No contractor shall enter the property with machinery or service vehicles except in accordance with this policy and with prior operator authorization.

Entry onto the property constitutes acceptance of these requirements.

4. Maximum Vehicle Weight Restriction

4.1 Weight Limit

No vehicle or motorized equipment with a Gross Vehicle Weight (GVW) or Gross Vehicle Weight Rating (GVWR) exceeding:

- 5,000 kilograms (5.0 tonnes) shall enter or operate within cemetery grounds.

This includes loaded and unloaded vehicle weights.

5. Prohibited Vehicles and Equipment

The following equipment is prohibited:

- * Multi-axle ready-mix concrete trucks
- * Heavy burial vault boom trucks
- * Large commercial dump trucks
- * Heavy crane trucks
- * Oversized excavation equipment
- * Any vehicle or machinery exceeding the 5-tonne limit

These vehicles shall remain off cemetery grounds and public-road transfer methods must be used where necessary.

6. Required Equipment Standards

The following equipment may be permitted subject to prior approval:

- * Mini excavators
- * Micro excavators
- * Compact skid-steers within weight limits
- * Power buggies or equivalent compact concrete transport systems
- * Light-duty compliant vault delivery equipment

All equipment must remain under the maximum allowable weight and may be subject to additional ground-pressure limitations where site conditions warrant.

7. Concrete and Vault Delivery Procedures

7.1 Concrete Placement

Concrete shall not be delivered by ready-mix trucks entering cemetery grounds. Concrete must be transferred from the public roadway using:

- * Motorized power buggies
- * Compact tracked carriers
- * Other approved low-impact methods

7.2 Burial Vault Deliveries

Burial vault delivery must be conducted using compliant light-duty equipment only. Heavy boom trucks are prohibited.

8. Mandatory Pre-Approval Requirement

Before bringing any machinery or vehicles onto the property, contractors must obtain approval from the Cemetery Operator.

Approval requests must include:

- * Equipment type
- * Manufacturer/model (if requested)
- * Vehicle or equipment operating weight
- * Description of work proposed
- * Proposed date of entry

Unauthorized equipment may be denied access or removed from site.

9. Ground Protection Requirements

The Cemetery Operator may require:

- * Protective mats
- * Plywood road protection
- * Temporary access stabilization
- * Alternate routing near sensitive areas

Additional protective measures may be imposed based on soil conditions, weather, or proximity to heritage structures.

10. Seasonal and Weather Closures

The Cemetery Operator reserves the right to suspend vehicular access during:

- * Spring thaw
- * Heavy rainfall conditions
- * Extreme weather events
- * Unsafe soil conditions
- * Any condition posing risk to infrastructure

Such closures shall be binding upon contractors.

11. Liability for Damage

Contractors and equipment operators shall be jointly and severally liable for any damage caused to:

- * Cemetery roads
- * Turf or grounds
- * Memorials or markers
- * Foundations
- * Utilities
- * Adjacent structures

Contractors may be required to repair damage at their own expense.

12. Compliance and Enforcement

Failure to comply may result in:

- * Immediate denial of access
- * Suspension of contractor privileges
- * Removal from approved contractor status
- * Liability claims for resulting damages

Compliance with this policy is a condition of performing work at Churchill Cemetery.

13. Related Authorities

This policy is implemented pursuant to:

- * Churchill Cemetery By-laws (Section M and Section Q)
- * Funeral, Burial and Cremation Services Act, 2002
- * Ontario Regulations 30/11 and 184/12
- * Applicable oversight of the Bereavement Authority of Ontario

Approved By:

Ashley D. van der Walt
Licensed Cemetery Operator
Churchill Cemetery Inc.

Effective: April 25, 2026

Approval Form attached on the next page

Mandatory Pre-Approval Request Form

In accordance with section 8 of policy CC-OP-2026-01, it is mandatory to fill out the following form.

Contractor: _____

Equipment Type: _____

Manufacturer/Model: _____

Vehicle or Equipment Operating Weight: _____

Description of work proposed:

Proposed date of entry: _____

First & Last Name: _____

Signature: _____ Date Signed: _____